

The Washington State Legislature has an unpaid internship position available for the 2013 legislative session (January 14 – April 28, 2013). This position provides a unique opportunity to gain diverse photography experience in a political landscape. Work assignments are varied, but will include:

- Photograph Legislative floor action, committee meetings, and events
- Photograph Legislative members, staff, and constituents
- Plan, organize and prepare digital photographic files for use by others
- Process photos using Photoshop and Adobe Lightroom
- Catalogue photos using ADCSee Pro
- Operate commercial grade Noritsu photographic printers
- Provide print and digital request fulfillment for both Legislative staff and general public
- Answer calls and respond to photography requests
- Attend workshops and trainings as part of the Legislative Internship Program

The ideal candidate is skilled, responsible, efficient, attentive to detail and able to make a commitment to the job. The ability to work under tight deadlines is vital. The candidate must also maintain a non-biased, non-partisan work ethic in a partisan political environment.

The internship will begin in early January prior to the opening of the legislative session and end in late April, coinciding with the winter and spring quarters or spring semester. The amount of credit to be earned and other academic requirements are determined by the schools. The internship is open to all undergraduate students.

To apply: Send an application, résumé, cover letter, and photography portfolio (DVD or online). Online portfolios are preferred. DVD's will not be returned.

If you have any questions or need more information, please contact:

Paula Rehwaldt Judi Best

Paula.Rehwaldt@leg.wa.gov
House Intern Coordinator

Judi.Best@leg.wa.gov
Senate Intern Coordinator

P.O. Box 40600 P.O. Box 40482

Olympia, WA 98504-0600 Olympia, WA 98504-0482

360-786-7993 360-786-7451



Application Process:

1. Contact your campus intern coordinator to arrange faculty sponsorship in order to receive academic credit. A list of campus coordinators is on our website at: http://www1.let.wa.gov/Internships/Policy/schools.htm

2. Submit application.

- All applications materials are due in Olympia on October 30, 2012. Late applications will be held for possible review.
- If your school does not collect applications, send (DO NOT EMAIL) your signed application and other materials to:

Paula Rehwaldt Judi Best

Paula.Rehwaldt@leg.wa.gov
House Intern Coordinator
P.O. Box 40600
Olympia, WA 98504-0600
360-786-7993
Judi.Best@leg.wa.gov
Senate Intern Coordinator
P.O. Box 40482
Olympia, WA 98504-0482
360-786-7451

3. Interview. Every applicant will be interviewed. Interviews typically take place via Skype in November. **We will contact all applicants to set up an interview.**

Application Requirements:

- 1. Completed and Signed Application
 You must arrange for a faculty sponsor unless one is assigned by your school. Contact
 your campus internship coordinator for more information
- 2. Résumé
- 3. Cover Letter
- 4. Portfolio



		CONTACT I	NFORMATION		
Name:			College/University:		
Current Address:			Permanent Address:		
City:	St:	Zip:	City:	St:	Zip:
Primary Telephone Number:			Emergency Contact:		•
Secondary Telephone Number:			Phone: Relationship:		
Email:					
		ACADEMIC 1	INFORMATION		
Academic Standing as of January 2012:			Senior Other (describe):		
Academic Major(s):			Academic Minor(s):		
Expected Graduation Dat	e (MM/Y	YYYY):			
Relevant Course Work:					
Honors:					
	I	EACHI TV SPANS	OP INFORMATION		
FACULTY SPONSOR INFORMATION The Legislative Internship must be taken for college credit and must have a faculty sponsor.					
Name of Faculty Sponsor	••	-			
Telephone Number:			Address:		
Email:			City:	State:	Zip:
Faculty Sponsor Signatur	e:		Date:		
RELEVANT WORK EX	PERIEN	CE (list additional o	experiences on résumé)		
Organization:			Organization:		
Position:			Position:		
Dates Employed: to)		Dates Employed: to		
Duties:			Duties:		



RELEVANT VOLUNTEER/COMMUNITY ACTIVITIES (list additional experiences on résumé)				
Organization:	Organization:			
Position:	Position:			
Dates Involved: to	Dates Involved: to			
Duties:	Duties:			
RELEVANT SCHOOL ACTIVITIES	(list additional experiences on résumé)			
Organization:	Organization:			
Position:	Position:			
Dates Involved: to	Dates Involved: to			
Duties:	Duties:			
Applicant Signature:	Date:			